

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF LAW, JUSTICE AND LEGISLATIVE AFFAIRS
8TH LEVEL, C-WING, PLAYERS BUILDING,
DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI.**

No.F.10(60)/Admn./LJ&LA/12/

Dated:

To

1. All Ministries of Government of India, New Delhi/Delhi.
2. All Heads of Departments, Government of NCT of Delhi.
3. Secretaries to the Government, Department of Law & Justice, All the States & Union Territories.

Sub: Recruitment to the 01 post of Under Secretary in the pay scale of PB-2, Rs.9300-34800 (GP-4600) in Law Department, GNCT of Delhi

Madam/Sir,

It is proposed to fill up one post of Under Secretary (General Central Service Group "B" Gazetted, Non Ministerial) in the Department of Law, Justice & Legislative Affairs in PB-2: Rs.9300-34800 with Grade Pay of Rs.4600/- by transfer on deputation basis. The deputation shall be governed by the normal rules and conditions issued by the Govt. of India in this regard from time to time. The term of deputation will be one year initially, but may be extended ordinarily upto three years on year to year basis. Selection will be in consultation with UPSC.

The following educational and other qualifications are prescribed for the post as per the recruitment rules:-

Officers of the Central Govt./Judicial Services of the State Govt./ Union Territories (including Union Territory of Delhi):-

- (A) holding analogous posts on regular basis or
- (B) with 3 years regular service in posts in the pre-revised pay scale of Rs.5500-175-9000 or
- (C) with 8 years regular service in posts in the pre-revised pay scale of Rs.5000-150-8000 or equivalent AND

Possessing the following qualifications and experience:

- (i) Degree in Law from a recognized University or equivalent.
- (ii) Two years experience of legislative and/or advice work in Law Department or 2 years experience as an advocate.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization /department shall ordinarily not exceed 3 years)

It is requested that the application(s) (in duplicate) of the eligible and willing officers containing bio-data (signed by the officer himself/herself) indicating his/her name, date of birth, all educational qualifications, relevant experience, present post held, date from which held, the scale of pay / Pay band with Grade Pay therein and category (SC/ST, General, PH etc) and also attested copies of ACRs for the last 5 years, integrity certificate, vigilance clearance and statement of major/minor penalties, if any, imposed during the last 10 years may be forwarded to this department so as to reach in this office within 60 days of issue of this Advertisement / Circular. Those applications which are not received through proper channel or are incomplete and without the document(s) mentioned above, will summarily be rejected.

Yours faithfully,

Sd/-
(A.K.SHARMA)
Dy. Secretary (ADMN)
Tel No. 23392236